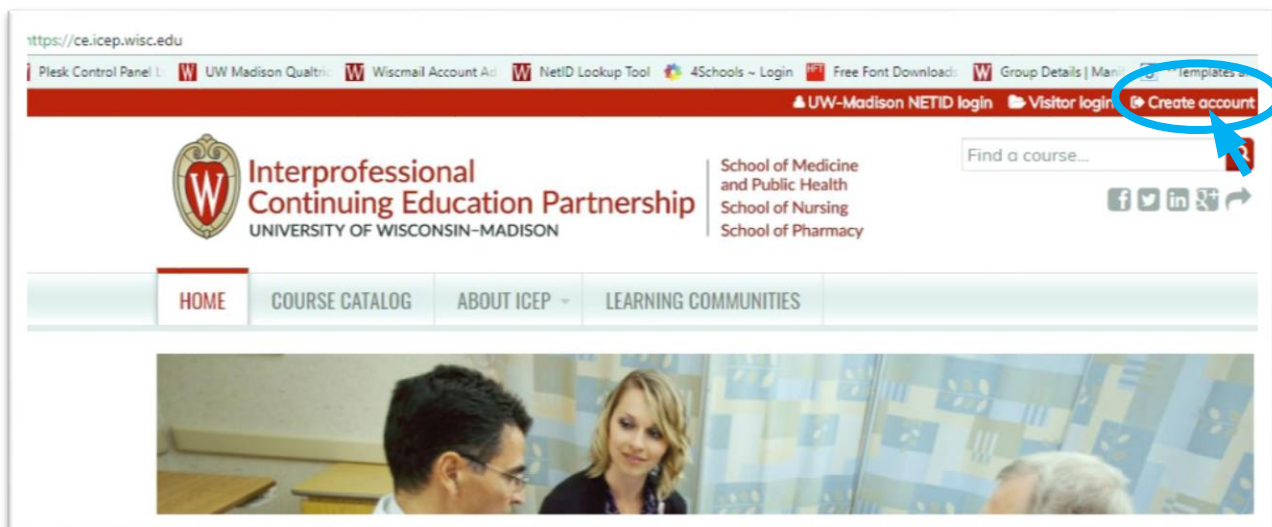


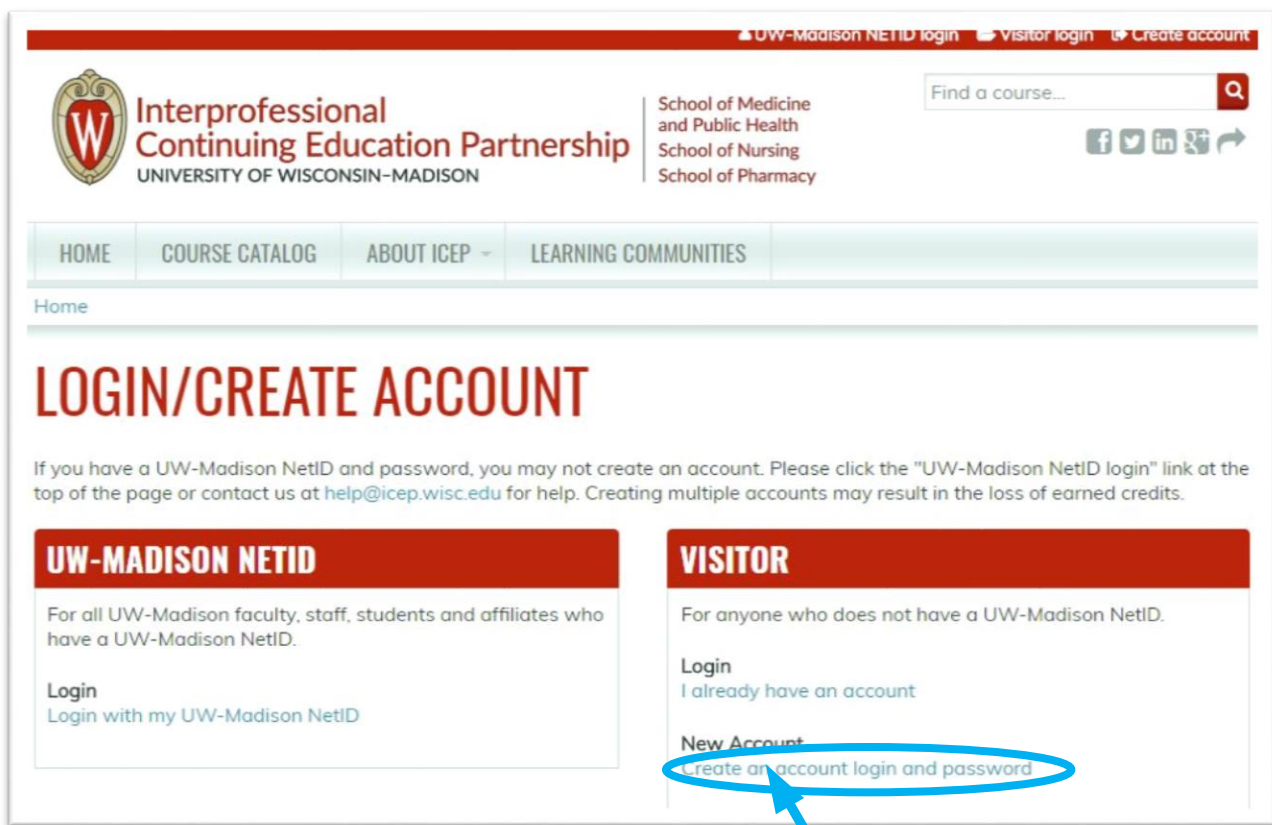
Create a Guest/Visitor Account in UW-Madison ICEP CE Learning Portal

If you do not have a UW-Madison NetID and Password, create a visitor account to access the learning portal.

1. Go to <https://ce.icep.wisc.edu>
2. Select "Create Account"



3. Under **VISITOR** -> **New Account**, select "Create an account login and password."



4. Complete the **fields**. Fields with an * are required.

5. Special note for the **CREDIT ELIGIBILITY** field:

- Select all credits for which you are eligible.
- If you are a **Physician**, select “Physician (MD/DO) AMA PRA Category 1 Credit™,” Maintenance of Certification (MOC) if applicable, and any other credit types for which you are eligible and would like to receive credit.
- If you are a **Physician Assistant**, select “Physician Assistant CME” and any other credit types for which you are eligible and would like to receive credit.
- If you are a **Nurse**, be sure to select both “ANCC Contact Hours” AND “ANCC Pharmacotherapeutic Hours” if applicable, and any other credit types for which you are eligible and would like to receive credit.

6. Special note for the **SPECIALTY BOARDS** field:

If you are a member of a specialty board, you **MUST** add your board and board ID in order to receive applicable credit.

- If you are a **Pharmacist**, select “National Association of Boards of Pharmacy” and in the **Unique Board ID Number** field, add your <NABP e-Profile ID>.
- If you are a **Physician**, select your specialty board if applicable, and enter in your <Board ID>. Use the **ADD ANOTHER** button to add another board.

USER ACCOUNT

CREATE A VISITOR ACCOUNT REQUEST NEW PASSWORD VISITOR LOGIN

! If you have a UW-Madison NetID and password, you may not create an account. Please click the "UW-Madison NetID login" link at the top of the page or contact us at help@icep.wisc.edu for help. Creating multiple accounts may result in the loss of earned credits.

USERNAME *
Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

E-MAIL ADDRESS *
A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

PREFIX
- None -

FIRST NAME *

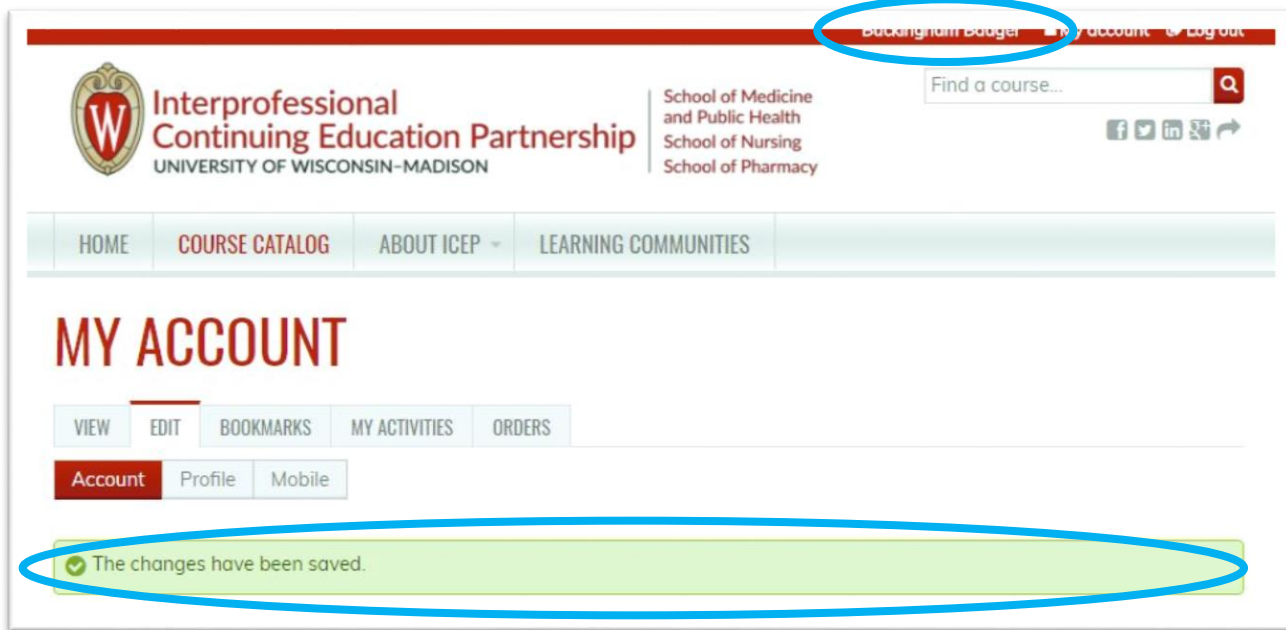
CAPTCHA
This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

☐ I'm not a robot

CREATE NEW ACCOUNT

7. When you are done, click the “CREATE NEW ACCOUNT” button.

8. You will be brought back to the **Home** page. A message will appear indicating your changes have been saved, and you are logged in. You may now use your <username> and <password> to log into the system in the future.



9. Select the **Mobile** tab.
10. Enter your ten-digit mobile phone number, with NO parentheses or dashes. Below is an example.
11. Select "Country" from the dropdown.
12. Select "CONFIRM NUMBER."

The screenshot shows the 'MY ACCOUNT' page with the 'Mobile' tab selected. The page has a red header with the text 'MY ACCOUNT' in large red letters. Below the header are five tabs: 'VIEW', 'EDIT', 'BOOKMARKS', 'MY ACTIVITIES', and 'ORDERS'. Under these tabs are three sub-tabs: 'Account', 'Profile', and 'Mobile'. The 'Mobile' tab is highlighted in red. Below the sub-tabs is a form with two fields: 'PHONE NUMBER *' and 'COUNTRY'. The 'PHONE NUMBER *' field contains the text '6085555555'. The 'COUNTRY' field is a dropdown menu with the text 'USA / Canada / Dominican Rep. / Puerto Rico'. Below the form is a red button with the text 'CONFIRM NUMBER'.

13. The page will change and indicate that a code has been sent to your mobile phone.

MY ACCOUNT

VIEW EDIT BOOKMARKS MY ACTIVITIES ORDERS

Account Profile Mobile

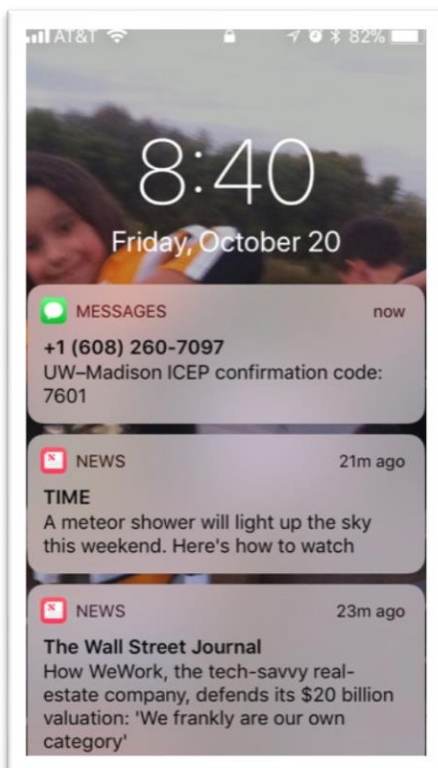
MOBILE PHONE NUMBER
6085555555

CONFIRMATION CODE
Enter the confirmation code sent by SMS to your mobile phone.

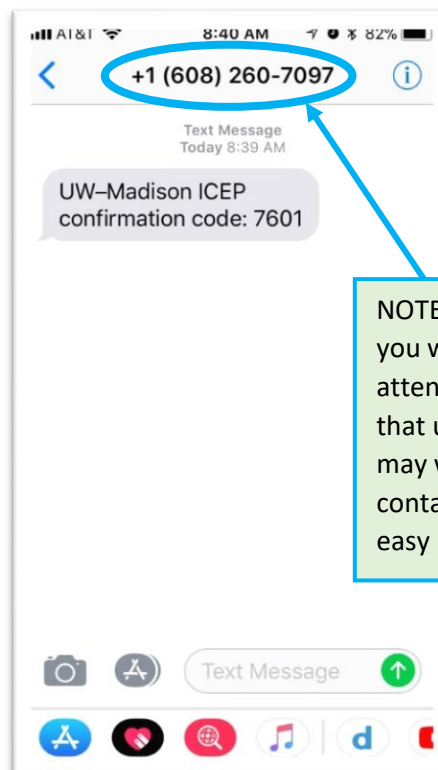
CONFIRM NUMBER DELETE & START OVER

14. Using **your mobile phone**, go to the messaging app that manages your phone's text messaging.

15. Find the message sent from UW-Madison ICEP. Below are examples from an iPhone, with a code of 7601.



Push Notification on Lock Screen



NOTE: This is the number
you will text your
attendance to for an event
that uses this feature. You
may want to add this as a
contact in your phone for
easy reference.

From within Message App

16. On the **Mobile** screen, enter your unique <four-digit code> CONFIRMATION CODE.
17. Select "CONFIRM NUMBER"

The screenshot shows the 'MY ACCOUNT' page with the 'Mobile' tab selected. Under 'MOBILE PHONE NUMBER', the number 6085555555 is displayed. Below this, the 'CONFIRMATION CODE' section prompts the user to 'Enter the confirmation code sent by SMS to your mobile phone.' A text input field contains the code '7601'. At the bottom, there are two red buttons: 'CONFIRM NUMBER' and 'DELETE & START OVER'. A blue circle highlights the 'CONFIRM NUMBER' button, and a blue arrow points to it from below.

18. If you wish to disable messages from this system between certain hours, you can do so now.
19. Select "SAVE."

The screenshot shows the 'MY ACCOUNT' page with the 'Mobile' tab selected. Under 'YOUR MOBILE PHONE NUMBER', a message states 'Your mobile phone number has been confirmed.' followed by the number 6085555555. A red button labeled 'DELETE & START OVER' is visible. Below this is the 'SLEEP TIME' section, which includes a checkbox labeled 'Disable messages between these hours' with the subtext 'If enabled, you will not receive messages between the specified hours.' Two time selection dropdowns are shown, both currently set to '12 AM'. At the bottom, a red button labeled 'SAVE' is highlighted with a blue circle, and a blue arrow points to it from below.

20. A message will appear indicating that your changes have been saved. You are now set up to send in your attendance via text messaging. Events that use this feature will provide instruction.

MY ACCOUNT

VIEW

EDIT

BOOKMARKS

MY ACTIVITIES

ORDERS

Account

Profile

Mobile

✓

The changes have been saved.

YOUR MOBILE PHONE NUMBER

Your mobile phone number has been confirmed.

6085555555

DELETE & START OVER

SLEEP TIME ▲

☐ Disable messages between these hours

If enabled, you will not receive messages between the specified hours.

12 AM

12 AM

SAVE

21. Select the **COURSE CATALOG** tab to explore our online and live course offerings. Contact help@icep.wisc.edu if you need further assistance.

Buckingham Badger

My account

Log out



Interprofessional
Continuing Education Partnership

UNIVERSITY OF WISCONSIN-MADISON

School of Medicine
and Public Health

School of Nursing

School of Pharmacy

Find a course...

Q

f

t

in

3d

↗

HOME

COURSE CATALOG

ABOUT ICEP

LEARNING COMMUNITIES

Home

COURSES

LIVE EVENT START DATE BETWEEN

START DATE

E.g., 09/26/2017

END DATE

E.g., 09/26/2017

CREDIT TYPE

- Any -

SPECIALTY

Choose some options

COURSE FORMAT

- Any -

TARGET AUDIENCE

Choose some options

APPLY

| Course name | Credits available | Course format | Live event start date | Cost |
|---|---|-----------------------|-----------------------|--------|
| Tobacco Use and Dependence: An Updated Review of Treatments | 1.00 AMA PRA Category 1 Credit™ 1.00 ANCC Contact Hours 1.00 University of Wisconsin-Madison Continuing Education Hours | Self-study / Enduring | | \$0.00 |
| National Opioid Prescribing: New Wisconsin Medical | 2.00 AMA PRA Category 1 Credit™ 2.00 ACPE Credits 2.00 ANCC Contact Hours 2.00 ABA MOCA 2.0® Part 2 Points 2.00 ABP MOC Part 2 Points | Self-study / | | |