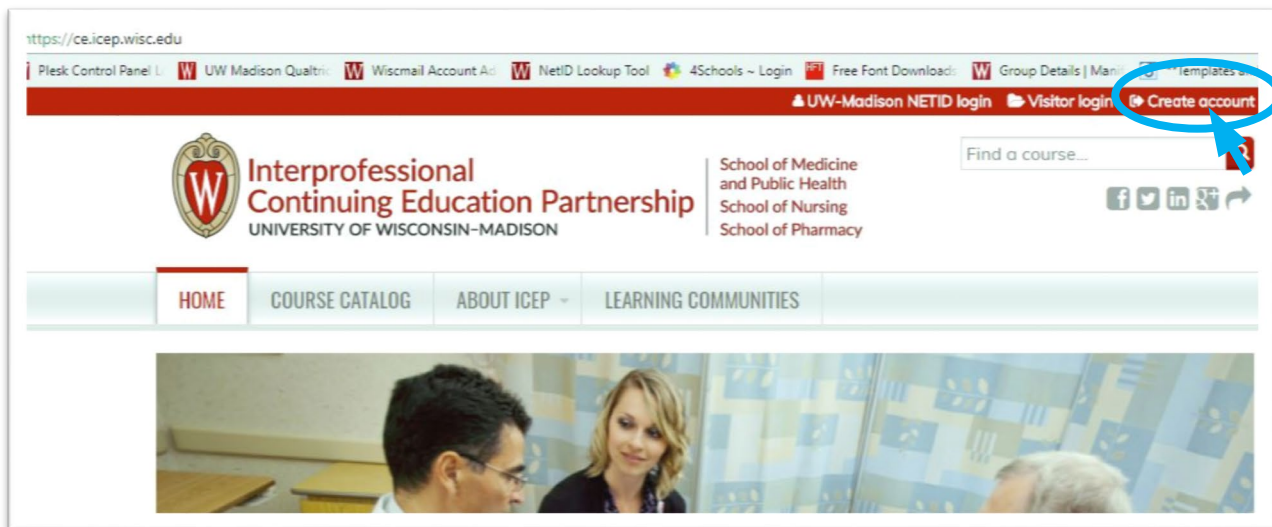


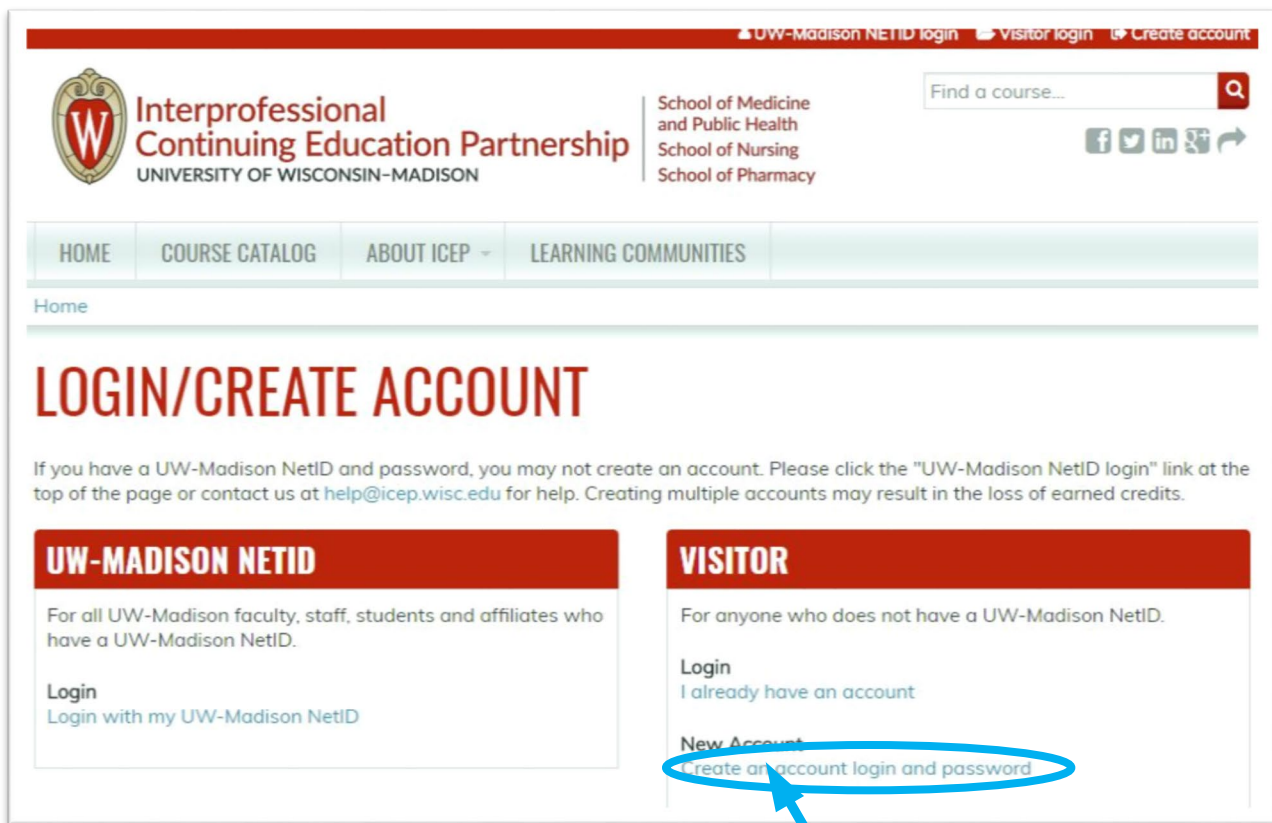
Create a Guest/Visitor Account in UW-Madison ICEP CE Learning Portal

If you do not have a UW-Madison NetID and Password, create a visitor account to access the learning portal.

1. Go to <https://ce.icep.wisc.edu>
2. Select "Create Account"



3. Under **VISITOR** -> **New Account**, select "Create an account login and password."



4. Complete the **fields**. Fields with an * are required.

5. Special note for the **CREDIT ELIGIBILITY** field:

Select only the credit(s) for which you are eligible.

6. Special note for the **SPECIALTY BOARDS** field:

If you are a member of a specialty board, you **MUST** add your board and board ID in order to receive applicable credit.

- If you are a **Pharmacist**, select “National Association of Boards of Pharmacy” and in the **Unique Board ID Number** field, add your <NABP e-Profile ID>.
- If you are a **Physician**, select your specialty board if applicable, and enter in your <Board ID>. Use the **ADD ANOTHER** button to add another board.

USER ACCOUNT

CREATE A VISITOR ACCOUNT REQUEST NEW PASSWORD VISITOR LOGIN

⚠ If you have a UW-Madison NetID and password, you may not create an account. Please click the "UW-Madison NetID login" link at the top of the page or contact us at help@icep.wisc.edu for help. Creating multiple accounts may result in the loss of earned credits.

USERNAME *
Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

E-MAIL ADDRESS *
A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

PREFIX
- None -

FIRST NAME *

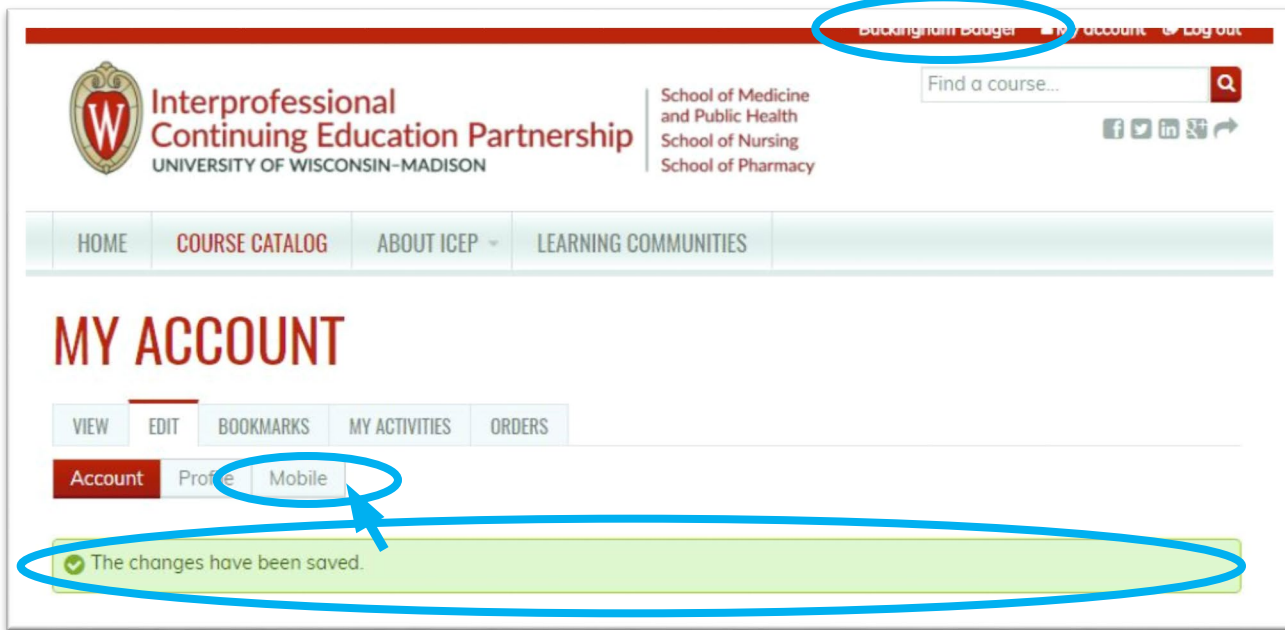
CAPTCHA
This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

☐ I'm not a robot

CREATE NEW ACCOUNT

7. When you are done, click the “CREATE NEW ACCOUNT” button.

8. You will be brought back to the **Home** page. A message will appear indicating your changes have been saved, and you are logged in. You may now use your <username> and <password> to log into the system in the future.



9. Select the **Mobile** tab.
10. Enter your ten-digit mobile phone number, with NO parentheses or dashes. Below is an example.
11. Select "Country" from the dropdown.
12. Select "CONFIRM NUMBER."

A screenshot of the 'MY ACCOUNT' page, specifically the 'Mobile' tab. The page has a header with 'MY ACCOUNT' in large red letters. Below the header are tabs for 'VIEW', 'EDIT', 'BOOKMARKS', 'MY ACTIVITIES', and 'ORDERS'. Under the 'EDIT' tab, there are sub-tabs for 'Account', 'Profile', and 'Mobile'. The 'Mobile' tab is selected and highlighted in red. Below the sub-tabs, there is a form with two main sections: 'PHONE NUMBER *' with a text input field, and 'COUNTRY' with a dropdown menu showing 'USA / Canada / Dominican Rep. / Puerto Rico'. At the bottom of the form is a red button labeled 'CONFIRM NUMBER', which is circled in blue. A blue arrow points from the button to the 'CONFIRM NUMBER' text.

13. The page will change and indicate that a code has been sent to your mobile phone.

MY ACCOUNT

VIEW EDIT BOOKMARKS MY ACTIVITIES ORDERS

Account Profile Mobile

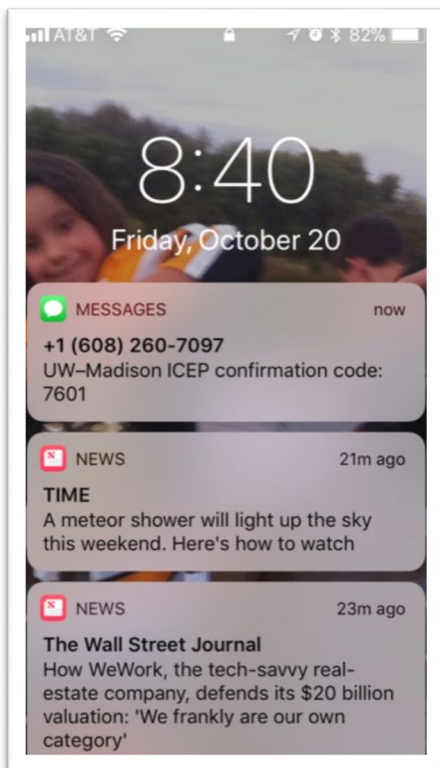
MOBILE PHONE NUMBER
6085555555

CONFIRMATION CODE
Enter the confirmation code sent by SMS to your mobile phone.

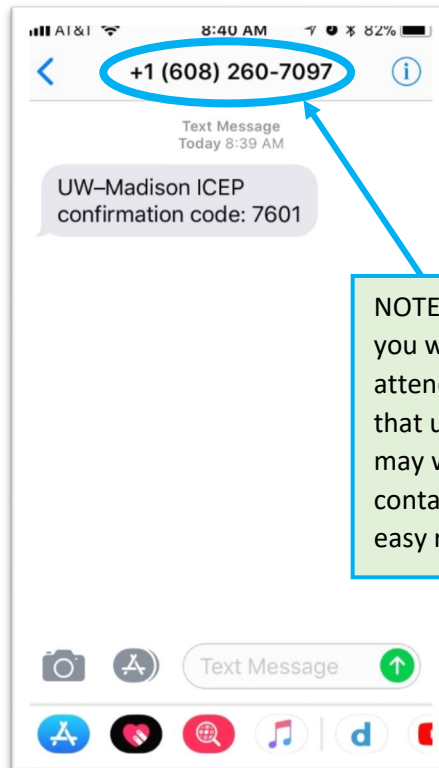
CONFIRM NUMBER DELETE & START OVER

14. Using **your mobile phone**, go to the messaging app that manages your phone's text messaging.

15. Find the message sent from UW-Madison ICEP. Below are examples from an iPhone, with a code of 7601.



Push Notification on Lock Screen



NOTE: This is the number you will text your attendance to for an event that uses this feature. You may want to add this as a contact in your phone for easy reference.

From within Message App

16. On the **Mobile** screen, *enter* your unique <four-digit code> CONFIRMATION CODE.

17. *Select* "CONFIRM NUMBER"

The screenshot shows the 'MY ACCOUNT' interface with a top navigation bar containing 'VIEW', 'EDIT', 'BOOKMARKS', 'MY ACTIVITIES', and 'ORDERS'. Below this is a sub-navigation bar with 'Account', 'Profile', and 'Mobile' (highlighted in red). The main content area displays 'MOBILE PHONE NUMBER' as 6085555555. Underneath, 'CONFIRMATION CODE' is shown with the instruction 'Enter the confirmation code sent by SMS to your mobile phone.' A text input field contains '7601' and is circled in blue. Below the input field are two red buttons: 'CONFIRM NUMBER' (circled in blue with a blue arrow pointing to it) and 'DELETE & START OVER'.

18. If you wish to disable messages from this system between certain hours, you can do so now.

19. *Select* "SAVE."

The screenshot shows the 'MY ACCOUNT' interface with the same top navigation bar. The sub-navigation bar now has 'Account', 'Profile', and 'Mobile' (highlighted in red). The main content area displays 'YOUR MOBILE PHONE NUMBER' as 6085555555 with the message 'Your mobile phone number has been confirmed.' Below this is a red button labeled 'DELETE & START OVER'. The 'SLEEP TIME' section is expanded, showing a checkbox labeled 'Disable messages between these hours' with the subtext 'If enabled, you will not receive messages between the specified hours.' Two time selection dropdowns are visible, both currently set to '12 AM'. At the bottom, a red 'SAVE' button is circled in blue with a blue arrow pointing to it.

20. A message will appear indicating that your changes have been saved. You are now set up to send in your attendance via text messaging. Events that use this feature will provide instruction.

MY ACCOUNT

VIEW
EDIT
BOOKMARKS
MY ACTIVITIES
ORDERS

Account
Profile
Mobile

 The changes have been saved.

YOUR MOBILE PHONE NUMBER
Your mobile phone number has been confirmed.
6085555555

DELETE & START OVER

SLEEP TIME ▲

☐ Disable messages between these hours
If enabled, you will not receive messages between the specified hours.

12 AM ▼

12 AM ▼

SAVE

21. Select the **HOME**, **COURSE CATALOG**, **RSS CATALOG**, **MOC**, and **LEARNING COMMUNITIES** tabs to explore our online and live course offerings.

Buckingham Badger
My account
Log out


Interprofessional Continuing Education Partnership
UNIVERSITY OF WISCONSIN-MADISON

School of Medicine and Public Health
School of Nursing
School of Pharmacy

Find a course...

f
t
in

HOME
COURSE CATALOG
ABOUT ICEP
LEARNING COMMUNITIES

Home

COURSES

LIVE EVENT START DATE BETWEEN
START DATE
E.g., 09/26/2017
END DATE
E.g., 09/26/2017

CREDIT TYPE
- Any -

COURSE FORMAT
- Any -

SPECIALTY
Choose some options

TARGET AUDIENCE
Choose some options

APPLY

Course name	Credits available	Course format	Live event start date	Cost
Tobacco Use and Dependence: An Updated Review of Treatments	1.00 AMA PRA Category 1 Credit™ 1.00 ANCC Contact Hours 1.00 University of Wisconsin-Madison Continuing Education Hours	Self-study / Enduring		\$0.00
National Opioid Prescribing: New Wisconsin Medical	2.00 AMA PRA Category 1 Credit™ 2.00 ACPE Credits 2.00 ANCC Contact Hours 2.00 ABA MOCA 2.0® Part 2 Points 2.00 ABP MOC Part 2 Points	Self-study /		

Contact help@icep.wisc.edu if you need further assistance.