



CE Activity Planning Committee Debrief Tool

The purpose of this questionnaire is to allow you, as continuing education activity planners, to reflect on your ability to apply an equity lens to this accredited continuing education activity.

Please take time to reflect on the overall activity and consider the degree to which diversity, inclusion, and justice were apparent. Below are some questions to consider in your reflection. The *UWSMPH Presenter's Guide* and the associated *DEI Speaker's Guide* are useful resources to support this debrief. For assistance in discussing these issues, reach out to UW-Madison ICEP team at help@icep.wisc.edu or your Diversity, Equity and Inclusion Officer.

- 1) How did we as planners apply an equity lens to this educational activity?
- 2) How well did we demonstrate inclusion of the variety of patients who may be impacted by this disease or condition? Were well-documented disparities addressed? How well did we address the reasons why do these inequities occur (i.e. structural factors and history) and were those factors distinguished from biological differences?
- 3) How well did we address the barriers that people experience to getting “ideal” care or treatment? (e.g. SES/lack of insurance and affordability of medications). Have I considered how racism, sexism, homophobia, transphobia etc. affect care?
- 4) Did we highlight the unique and various experiences of different communities? Have we done a good job of integrating the voices and priorities of all those affected by this issue?
- 5) What stereotypes or generalizations leaked into content that would affect patient care? How did we minimize this? Did faculty avoid explicit and implicit bias as patient cases are discussed?
- 6) How was learning affected when we included various experiences in the content?
- 7) How might we improve future iterations of this activity to ensure equity, diversity and inclusion?

References:

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Source: UW Madison OCPD-ICEP Diversity, Equity, and Inclusion Toolkit for Accredited Continuing Education

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