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| ***CLN101– Epic 2017*** |
| Physician Overview Syllabus |
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| **Welcome to class! Trainer: Kevin Decker** |
| The purpose of this training is to provide an overview of the tools commonly used by physicians in EpicCare Ambulatory, ASAP ED, and EpicCare Inpatient, as well as to review the process of building SmartTexts, SmartLists, and Order Sets. This overview will provide some context for the use of the content tools and for reporting from EpicCare. The class will be at a relatively high level and won’t be able to get into a lot of detail on the different functions of the application or address particular specialty workflows. This class is *not* designed for someone trying to achieve EpicCare Proficiency or Certification. **Note:** *All Epic training sessions use the most current release of the application. If your facility is using an older version of the software, you may encounter some discrepancies between the features and functionality you learn here and what is actually available at your facility.* |
| Day 1 – February 26, 2018 |
| **8:30** | Welcome and Introductions |
| **9:00** | Ambulatory Workflows – Problem Focused Visit* Nurse rooming
* Visit Diagnosis
* Writing a Progress Note
* Signing Orders
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| **10:30** | Ambulatory Workflows – Multi Problem Visit* Reviewing the chart
* Physician documentation in Notewriter
* Problem Oriented Charting
* Order Association
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| **11:45** | Ambulatory Workflows – Routine Visit* SmartSets
* Express Lane
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| **12:00-1:00** | Lunch |
| **1:00** | MyChart Overview and Scheduling* Patient review of health record
* Patient entered data
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| **2:00** | Emergency Department Workflows* Triage
* ED Manager, Map, and Track Board
* ED orders
* ED documentation
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| **3:30** | Environment Setup (Epic’s practice environment) |
| **3:45** | Discussion: Epic’s Analytics, Sam Butler |
| **4:45** | Adjourn |

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| Day 2 – February 27, 2018 |
| **8:30** | Admitting a Patient * Identifying Patients
* Review of chart
* Care Everywhere
* Review of ED information
* Documentation SmartText
* Admission Orders
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| **12:00 – 1:00** | Lunch |
| **1:00** | Surgical ConsultPre-op Workflows* Interval note
* Additional pre-op orders

Post-op Workflows* Post-op note
* Discharge Orders
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| **2:00** | Inpatient Rounding* Review information
* Exam
* Documentation
* Orders
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| **2:30** | Specialty Demonstration, Chris Alban |
| **3:30** | Exploration - Adjourn |
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*\** *Breaks will be taken throughout the day as needed.*

*\* Timings of the lessons are approximate and will vary from class to class*